

BABERGH DISTRICT COUNCIL

From: Ben Staines, Project and Research Officer	Report Number: XXXX
To: Mid Suffolk Overview and Scrutiny Committee	Date of meeting: 20 November 2017

FORWARD PLAN FOR 2017/2018

The table below is a draft of the forward plan for the Mid Suffolk Overview and Scrutiny Committee. This table will be reviewed at each meeting and could be amended in the light of new items arising or as a result of items on the Forthcoming Decisions List being selected for scrutiny.

**Date of Committee – 18 December 2017
(Joint meeting with Babergh O&S Committee)**

Topic	Purpose	Lead Officer	Joint Strategic plan reference
Review of the Legal Services Partnership.	To carry out the review in accordance with the aims, objectives and desired outcomes identified in the scoping carried out at the November 2017 meeting.	Emily Yule - Assistant Director – Law and Governance.	Financially sustainable Councils; Strengthened and clear governance to enable delivery.
Community grants	The Corporate Manager – Strong and Safe Communities was asked to report back following a ‘health check’ of the groups receiving grants. (To be an Information Bulletin).	Sue Clements - Corporate Manager – Strong and Safe Communities	Targeted grants and funding to support Community capacity building; Community led solutions to deliver services and manage assets.

Performance management	To consider the performance measures that have been developed since the matter was considered at the July meeting of the Committee.	Karen Coll - Corporate Manager – Business Improvement (Communities)	Intelligence-based community insight and outcome-focused performance management.
CIL	Review of the impact and delivery of the CIL regime for Infrastructure including a framework for supporting CIL	Christine Thurlow – Key Sites and Infrastructure Development Manager Nicola Parrish – Infrastructure Officer	Agree where growth goes
Information Bulletin: Use by the Council of interims, temporary staff and consultants	To provide assurance that appropriate budgetary controls are applied when using these and their usage is supported by business cases.	Katherine Steel – Assistant Director Corporate Resources	Financially Sustainable Councils

Date of Committee – January 2018

Topic	Purpose	Lead Officer	Joint Strategic plan reference
Draft Joint Medium Term Financial Strategy and 2017/18 Budget.	To scrutinise the papers before final presentation to Full Council and to make any suggestions of changes felt appropriate.	Katherine Steel - Assistant Director – Corporate Resources	Financially Sustainable Councils
Investment Strategy	To scrutinise the Business Plan before final presentation to Full Council and to make any suggestions felt appropriate.	Assistant Director – Investment and Commercial Delivery.	Financially Sustainable Councils

Topic	Purpose	Lead Officer	Joint Strategic plan reference
Waste Strategy.	Review the Waste Strategy prior to it going to Cabinet	Assistant Director – Environment	Financially sustainable Councils.

Topics identified for review by O&S but not currently timetabled:

Introduction of Fixed Terms Tenancies – Discussed at the last joint briefing session

Babergh and Mid Suffolk Building Services.

Plan for this to be reviewed 12 months after the implementation of the services, in April 2018. This to include reporting back to the committee on progress in implementing the actions drawn up to reduce the days council properties are void.

Reviewing the impact, the office move has had on staff with the aim of learning points for other future major change activities.

To be timetabled for six months after the move out of the Needham Market and Hadleigh offices has been completed. This to be a joint meeting with Babergh's Overview and Scrutiny.

Crime and Disorder Panel meeting

Required to take place at least once a year, provisionally agreed to take place in September of each year.

The Five-Year Land Supply

To be discussed how Overview and Scrutiny can add value to progress on this.

Authorship:

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